



Norfolk County-8 Coalition

May 12, 2026



Community Health Assessment Biweekly Meeting Minutes

Time: 1:00 pm – 2:00 pm
Virtual Meeting https://hria.zoom.us/j/85611857646?pwd=8aOfVmPfeLNbpiVsVE6SKnPL7m4JnT.1

Attendees:

Health Resources in Action:

Hannah Carliner
Julia Taylor
Priyokti Rana
Mithila Farin
Victoria Tran

NC-8 Representatives:

Sarah Lavari, NC-8 Regional Epidemiologist
Samantha Menard, Dedham Health Director
Stacey Lane, Norwood Health Director
Kevin Myers, Westwood Public Health Nurse
Melissa Ranieri, Walpole Health Director

BME Strategies:

Aine Studdert-Kennedy
Beth Haefner

A. General Project Updates

HRiA provided an overview of the current project status and ongoing activities. Updates included the timeline for survey dissemination, the conclusion of qualitative data collection, and timing for the final Community Health Assessment (CHA) report.

B. Qualitative Data Updates and Requests

HRiA shared that all 5 focus groups have been completed as well as all 12 key informant interviews. An additional key informant interview was added to collect more qualitative data focused on substance use. HRiA will now begin qualitative analysis for key themes, and will share initial findings at the next meeting.

C. Community Health Survey Updates and Requests

HRiA shared an update on the survey response rate, and reminded the group that these are the final weeks of survey dissemination. The group discussed a couple of upcoming events



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where survey dissemination will continue, including the Westwood Health Fair. Group members are encouraged to continue sending out reminders and making a final push to increase survey response rates. HRiA also provided an overview of the timeline for closing the survey, downloading final data, and completing the survey raffle. Finally, the group reviewed sample data visualizations and aligned on how data will be suppressed in the final report in the event of low response rate for particular questions or communities.

D. Secondary Data Updates and Requests

HRiA provided a brief update on the status of secondary data collection.

E. CHA Report Draft Planning

The group discussed plans for the development of the CHA Report, and reviewed data visualization formats and colors. HRiA also shared information about plans for a final presentation to share CHA findings. The group discussed the preferred structure and participation for this meeting. HRiA also provided an overview of the Key Findings and Prioritization session, which will ensure that CHA results turn into actionable recommendations.

F. Miscellaneous, Action Items, and Next Steps

The group aligned on next steps and final timelines for the remainder of the project.

The meeting adjourned at 12:00PM.

Materials Referenced:

Meeting Presentation