Norfolk County-8 Coalition

April 30, 2026

Community Health Assessment Biweekly Meeting Minutes

Time: 11:00 am – 12:00 pm
Virtual Meeting https://hria.zoom.us/j/83571797838

Attendees:

Health Resources in Action:
Hannah Carliner
Julia Taylor
Allyson Auerbach
Priyokti Rana
Mithila Farin
Victoria Tran

NC-8 Representatives:
Meg Goldstein, Canton Health Director
Sarah Lavari, NC-8 Regional Epidemiologist
Jenna Conroy, Canton Health Inspector
Samantha Menard, Dedham Health Director
Stacey Lane, Norwood Health Director
Kevin Myers, Westwood Public Health Nurse

BME Strategies:
Aine Studdert-Kennedy
Beth Haefner

A. General Project Updates

Health Resources in Action (HRiA) provided an overview of key project updates for the Community Health Assessment (CHA). This included sharing a press release template that can be adapted and used for survey dissemination. Norwood also shared several updates to survey dissemination strategies, including sharing at local restaurants and cafes, collaborating with the Portuguese club for dissemination, and sharing via an upcoming Town Meeting.

B. Qualitative Data Updates and Requests

HRiA provided an update on the status of qualitative data collection, noting that 11 Key Informant Interviews (KIIs) and 4 focus groups were completed. HRiA will soon move forward with qualitative analysis for key themes and report writing.

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C. Community Health Survey Updates and Requests

HRiA provided an update on survey recruitment, noting that around 200 responses have been received so far. The group discussed options for presenting town data in the final report and discussed considerations around suppression of data for low response rates. Group members also shared strategies and ideas for survey dissemination, noting that in person flyer dissemination has been effective for some communities. Group members will prioritize survey dissemination in the remaining weeks, specifically aiming to increase response rates from Spanish and Portuguese speakers and Black, Indigenous, and People of Color (BIPOC) communities.

D. Secondary Data Updates and Requests

HRiA provided an update on the collection of secondary data and noted that secondary data may supplement quantitative data if the survey sample remains low. HRiA also provided an overview of a sample data visualizations document, and the group aligned on formatting preferences.

E. CHA Report Draft Planning

HRiA provided an overview of the proposed report outline, noting that infectious disease, maternal and child health, substance use, and mental health will be highlighted. HRiA also provided an overview of plans for the key findings presentation, which may include a prioritization activity.

F. Miscellaneous, Action Items, and Next Steps

The group aligned on scheduling for remaining bi-weekly meetings, which will be shifted to Tuesdays at 1pm. HRiA will follow up regarding scheduling the key findings presentation in late June.

The meeting adjourned at 12:00PM.

Materials Referenced:

Meeting Presentation