



# Norfolk County-8 Coalition

## May 13th, 2025 Meeting Minutes



<b>Time:</b> <b>9:00 am – 10:00 am</b>
<b><u>Virtual Meeting</u></b> <a href="https://us06web.zoom.us/j/81700238779?jst=2">https://us06web.zoom.us/j/81700238779?jst=2</a>

### **Attendance Roll Call**

#### Voting members present:

Meg Goldstein, Canton  
Katie Paciorkowski, Dedham  
Caroline Kinsella, Milton  
Stacey Lane, Norwood  
Lenny Izzo, Wellesley  
Jared Orsini, Westwood

#### Non-voting members present:

Angie Truesdale, BME Strategies  
Cynthia Baker, BME Strategies  
Aine Studdert-Kennedy, BME Strategies  
Manizeh Afridi, BME Strategies  
Jenna Conroy, Canton  
Abbie Atkins, Norwood  
Cassandra Andersen, Office of Local and Regional Health (OLRH)  
Jessica Ferland, Office of Local and Regional Health (OLRH)  
Christina Moore, Office of Local and Regional Health (OLRH)  
Jhana Wallace, Wellesley

#### Voting members absent:

Melissa Ranieri, Walpole

6/7 communities present, quorum met.

Stacey Lane motioned to start the meeting. Meg Goldstein seconded the motion.

Canton: Y

Dedham: Y



# Norfolk County-8 Coalition

## May 13th, 2025 Meeting Minutes



Milton: Y  
Norwood: Y  
Walpole: not present  
Wellesley: Y  
Westwood: Y

The special meeting of the NC-8 Local Public Health Coalition was called to order at 9:03 AM on May 13, 2025.

### **I. Welcome**

- a. Cynthia Baker opened the meeting by welcoming all participants to the call.

### **II. Foundational Public Health Services (FPHS) Data Review & Discussion**

- a. Intros & Purpose
  - o Manizeh Afridi expressed her thanks to the group for their active participation in completing the Shared Service Delivery and Cost Tool. She then provided a clear overview of the tool's purpose and objectives, emphasizing its role in supporting informed decision-making through comprehensive data collection and analysis.
  - o The full state-level report will be released in the fall.
- b. Presentation & Discussion of Shared Services Arrangement (SSA) Preliminary Data
  - o Overview of Total Spending and FPHS Spending
    - Manizeh Afridi presented an overview of Shared Services and municipal spending across the seven participating communities, highlighting key insights such as total staffing levels (Full Time Equivalent (FTE)), grant funding received, and other notable trends. The data presented was gathered from Fiscal Year 2024 (FY24) reports and submissions.
  - o Review 1-2 Foundational Areas or Foundational Capabilities
    - She also demonstrated how local spending aligns with and supports the FPHS framework—both the Foundational Areas and Capabilities—highlighting strong integration with state public health standards.
  - o Data-to-Action Summary
    - She concluded by highlighting key takeaways and actionable

# Norfolk County-8 Coalition

## May 13th, 2025 Meeting Minutes

insights from the data, illustrating both existing capacity and opportunities for growth across all FPHS Areas and Capabilities.

- c. Data to Action Toolkit
- d. Next Steps
  - o Participants are encouraged to use the preliminary results, along with the FPHS x Workplan Crosswalk, to help identify and select activities for the Fiscal Year 2026 (FY26) workplan. A set of supporting resources will be shared to guide this process, including:
    - Partner Mapping Template
    - FPHS Discussion Facilitation Guide
    - Data-to-Action Toolkit (to be shared alongside the FY26 workplan materials, providing actionable insights to inform long-term capacity building)
  - o Ongoing support is available through the OLRH Data-to-Action team, which includes representatives from OLRH, Massachusetts Health Officer's Association (MHOA) subject matter experts, and a BME Strategies team member (Manizeh Afridi).
  - o Additional tools and resources were also shared to support local planning and implementation efforts.

### Discussion:

#### III. Q&A

- a. Manizeh Afridi, Cassandra Andersen, and the OLRH team facilitated an engaging Q&A session, offering valuable insights to clarify data points and address questions from the group; additionally, the Data-to-Action Toolkit will be shared as part of the FY26 Workplan Content Menu.

#### IV. Meeting Closure

Stacey Lane motioned to adjourn the meeting. Meg Goldstein seconded the motion.

Canton: Y



# Norfolk County-8 Coalition

## May 13th, 2025 Meeting Minutes



Dedham: Y

Milton: Y

Norwood: Y

Walpole: not present

Wellesley: Y

Westwood: Y

The meeting adjourned at 9:50 AM.